

lodging party or agent name _____
 office, level, building name or PO Box no. _____
 street number and name _____
 suburb / city _____ state/territory _____ postcode _____
 telephone () _____
 facsimile () _____
 DX number _____ suburb / city _____

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ASS.	<input type="checkbox"/>	REQ-A	<input type="checkbox"/>
CASH.	<input type="checkbox"/>	REQ-P	<input type="checkbox"/>
PROC.	<input type="checkbox"/>		

Australian Securities & Investments Commission

Variation to ASIC authorised representatives register

vary the details of an authorised representative

 form **FS32**
 Corporations Act 2001
916F(3)(a)

On what basis are you varying the details of an authorised representative?

- as the AFS licensee
 as an authorised representative of the AFS licensee

If authorised representative

Provide the following details

AFS authorised representative number _____

AFS authorised representative name _____

Australian Business Number (ABN) _____

(if no ABN assigned, provide ACN or ARBN)

Licensee details

Provide the following details for the AFS licensee

AFS licence number _____

AFS licence name _____

ABN _____

(if no ABN assigned, provide ACN or ARBN)

Contact officer _____

Contact telephone number _____

Authorised representative details

Provide the following details for the authorised representative for whom you are notifying a change of details or authorisation

1. Date of effect of this change _____
2. AFS authorised representative number _____
 ABN _____
 Name _____
3. Do you wish to change the following details for this authorised representative? Yes No
If Yes, provide the changed details
 - 3.1 *If a natural person*
 ABN _____
 Given names _____
 Family name _____
 Date of birth _____
 - 3.2 *If other authorised representative*
 ABN _____ *(if no ABN assigned, provide ACN or ARBN)*
 Name _____
 - 3.3 Can this authorised representative appoint further individual authorised representatives under this AFS licence? Yes No
4. Do you wish to change the principal business address Yes No
If Yes go to 4.1, if No go to 5
 - 4.1 Provide the following details
 office, level, building name _____
 street number and name _____
 suburb / city _____ state/territory _____ postcode _____
5. Do you wish to change the business name under which this authorised representative trades? Yes No
If Yes go to 5.1, if No go to 6
 - 5.1 Provide the following details
 Business name _____
 Registered business name number _____
 State of registration _____
6. Do you wish to vary the financial services activities you have authorised them to provide? Yes No
If Yes, go to 6.1, if No, go to 7
 - 6.1 Will this authorised representative now have the same authorisations as the licensee? Yes No
If Yes, go to 7, if No, go to 6.1.1

7 Do you wish to vary the details about whether this authorised representative is the authorised representative of one or more other AFS licensees? Yes No

If Yes go to 7.1

7.1 Do you wish to remove one or more other AFS licensee from the list of licensees they represent? Yes No

If Yes go to 7.1.1, if No go to 7.2

7.1.1 Which do you wish to remove?

AFS licence number _____

AFS licence number _____

AFS licence number _____

AFS licence number _____

AFS licence number _____

AFS licence number _____

7.2 Do you wish to add additional AFS licensees to the list of licensees they represent? Yes No

If Yes

7.2.1 Provide the following details for each of these other licensees.

AFS licence number	Has this other AFS licensee consented to this authorised representative being appointed as an authorised representative of the licensee?
_____	<input type="checkbox"/> Yes
_____	<input type="checkbox"/> Yes
_____	<input type="checkbox"/> Yes
_____	<input type="checkbox"/> Yes
_____	<input type="checkbox"/> Yes

Signature

This form must be signed (please refer to Guide for details on eligible signatories)

print name _____ capacity _____

print entity name (if entity acting as agent) _____

sign here _____ **date** / /

GUIDE **This guide does not form part of the form and is included by ASIC to assist you in completing and lodging form FS32**

Signature This form must be signed by the person authorised by the Australian financial services (AFS) licensee.

Entity	Signatory
Partnership comprised of individuals	Any one of the individual partners
Partnership comprised of both individuals and companies	Any one of the individual partners or a director or secretary of one of the companies
Multiple trustees	Any one of the trustees, or where the trustee is a body, a director or secretary of the body
Company	Director or secretary
Foreign company	Director or secretary or local agent
Individual	The individual

Lodging period 10 business days from change in details

Lodging fee \$42 per notice if lodged within the prescribed lodging period. A notice may contain changes of details for more than one authorised representative. An FS32 must be completed for each representative and where multiple FS32s are to be included in a single notice (incurring a single fee) the forms must be clearly marked with a sequential numbering system, ie 1 of 12, 2 of 12, etc., and lodged together.

Late fees will apply thereafter, ie:	1 month	\$69
	More than 1 month	\$287

Additional information You can vary the details of an authorised representative for an AFS licence through ASIC’s online eLicensing service at www.asic.gov.au

eLicensing provides:

- a tailored process that will lead you through each relevant step;
- pre-filled data wherever possible;
- fewer errors – the system will check that you have completed each applicable question and automatically verify some answers;
- faster processing – we will not have to enter information; and
- a substantially reduced fee

Timing The date of effect of the change cannot be before the AFS licence is granted, the date the representative was appointed or a future date. If the date does not satisfy this requirement this notice will not be accepted for lodgement by ASIC.

Key points to note You must complete all fields as indicated on the FS32. The questions have been designed so that you only need to provide ASIC with the details that have changed. However, if any required fields are incomplete or contain invalid data types ASIC staff will be unable to process this form.

If appropriate, ASIC will contact you by telephone for clarification or, if the incomplete or invalid data is significant, the FS32 will not be accepted for lodgement and will be returned to you unprocessed.

Privacy ASIC is authorised to collect the information under the Corporations Act and Corporations Regulations (916F(3)(a)). We will not use the information you provide for any other purpose nor will we disclose it unless we have obtained your consent or the use or disclosure is permitted under the Privacy Act (Cth). For more details see the Privacy Statement on our website, www.asic.gov.au.

Warning It is an offence under the Corporations Act to provide false or misleading information to ASIC.

Annexures Nil

Send to Australian Securities & Investments Commission
PO Box 4000
Gippsland Mail Centre Victoria 3841